

Scanned: 5,979.70  
9/30/25 et al.

for Enc  
9/30/25  
[Signature]

NOTICE: Enter numbers of the Transportation Request used on reverse side, attach copies.

1. To <b>Chairperson, Committee on Rules</b> <b>Vice Speaker, V. Anthony B. Ada</b>	2. From <b>Senator Sabrina Salas Matanane</b>	Date <b>8/11/2025</b>
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Please pay to the below named Traveler the Amount shown in item 10 below.

Travel was on Travel status from 8/2/2025 (12:00pm) To 8/8/2025 (9:00pm)  
(DATE) (HOUR) (DATE) (HOUR)

4. Full Name of Traveler <b>Sabrina Salas Matanane</b>	5. Department to be Charged <b>503</b>	Charge Account Number <b>06200</b>
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7. This is supported by Travel Authorization of <u>\$5,979.70</u>	8. Number of Dependents Authorized <b>0</b>
Previous Travel Advance was given. _____	(number of Travel Requests)

9. Traveler's Amount Claimed		Traveler	Dependents
(A) Per diem, ( <u>7</u> days) ( _____ days)		\$657.80 (M&IE) ✓	
(B) Reimbursement for Transportation costs paid by traveler	(1) Tickets (2) Mileage (Miles @ \$0.51 per mile)	\$1,891.50 (Lodging) ✓	
(C) Miscellaneous Allowable costs: (List separately, use reverse side and continuation sheets if necessary. Attach supporting papers.)		\$2,675.40 (TravelBag) ✓	
	NCSL Registration Fee	\$755.00 (NCSL)	
		TOTALS \$	5,979.70

10. Total Amount Claimed is \$	\$	<u>5,979.70</u>	
Deduct Advance in item 7 \$	\$	<u>5,979.70</u>	Balance due to Guam Legislature Traveler \$ -

11. Signature (Administrative Director, Guam Legislature)	12. I certify that the amount claimed is true and just and payment for balance due has not been received
<b>Joann Camacho, Executive Director</b>	(Signature of Claimant) (Date)

FOR USE OF GUAM LEGISLATURE ACCOUNTING DIVISION

13. The balance due Guam Legislature in item 10 is:

Charged to Account Number 06200- Department of \_\_\_\_\_

And paid to Check Number \_\_\_\_\_ Dated \_\_\_\_\_

14. I certify that I have received payment as shown in item 13.

Signature (Traveler) [Signature] Date 9/12/25



**I LIHESLATURAN GUAHAN**

**Guam Congress Building**

163 W Chalan Santo Papa Hagåtña, Guam 96910

DATE: 08/11/25

**MEMORANDUM**

TO: EXECUTIVE DIRECTOR

VIA: CHIEF FISCAL OFFICER

FROM: Senator Sabrina Salas Matanane

SUBJECT: TRAVEL DATA FOR SETTLEMENT VOUCHER FOR  
TRAVEL AUTHORIZATION NUMBER:

THE FOLLOWING DATA ARE SUBMITTED FOR PREPERATION OF MY TRAVEL VOUCHER AND SETTLEMENT OFF - ISLAND TRAVEL ACCOUNT.

1) NAME OF TRAVELER: Sabrina Salas Matanane

2) ITINERARY: GU-Boston, MA ; Boston, MA - GU

3) DATE AND TIME TRAVELER DEPARTED GUAM: DAT 08/02/25 TIME: 12pm

4) DATE AND TIME TRAVELER RETURENED TO GUAM: DAT 08/08/25 TIME: 9pm

5) PER DIEM

	AUTHORIZED			CLAIMED		
	DAYS	RATE	AMOUNT	DAYS	RATE	AMOUNT
First/Last Day	A) 2	\$ 89.70	\$ 179.40	A) 2	\$ 89.70	\$ 179.40
M&IE	B) 4	\$ 119.60	\$ 478.40	B) 4	\$119.60	\$ 478.40
Lodging	C) 5	\$ 378.30	\$ 1,891.50	C) 5	\$378.30	\$ 1,891.50
	D)		\$ -	D)		\$ -
TOTAL:			\$ 2,549.30	TOTAL: 11		\$ 2,549.30

6) MISCELLANEOUS ALLOWANCE: SEE ATTACHED

PURPOSE:	AUTHORIZED	CLAIMED
A) <u>NCSL Registration fee (paid to NCSL)</u>	\$ 755.00	\$ 755.00
B) _____	\$ -	_____
C) _____	\$ -	_____
TOTAL MISC:	\$ 755.00	TOTAL: \$ 755.00

	AUTHORIZED	CLAIMED
AIRFARE COST: TICKET # <u>UA 016 3081020335-36</u>	\$ 2,675.40	\$ 2,675.40
<u>*(paid to Travel Bag)</u>		
TOTAL A/F:	\$ 2,675.40	TOTAL: \$ 2,675.40

7) Supplemental Travel Authorization, if any:

A) Travel Authorization Number :

B) Destination:

C) Per Diem Authorized: N/A Claimed: \$ \_\_\_\_\_ N/A

D) Miscellaneous: Authorized: N/A Claimed: \$ \_\_\_\_\_ N/A

Total Authorized: \$ 5,979.70

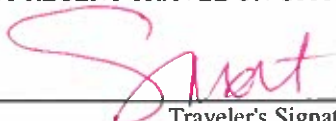
Total Claimed: \$ 5,979.70

Balance due to ( X ) Legislature:

Traveler: \$ -

8) Authorized Destination reached: (X) YES: X NO:

I CERTIFY THAT THE ABOVE DATA ARE TRUE AND CORRECT AND THAT THEY REPRESENT A TRUE AND CORRECT RECENT TRAVEL ON OFFICIAL BUSINESS.

  
\_\_\_\_\_  
Traveler's Signature



Tue, Sep 02, 2025

Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

**BRDSNF**

Flight 1 of 6 UA854		Class: United Business (PZ)	
Sat, Aug 02, 2025	<b>01:00 PM</b>	Sat, Aug 02, 2025	<b>03:55 PM</b>
Guam, GU, US (GUM)		Tokyo, JP (NRT)	
Flight 2 of 6 UA78		Class: United Polaris business (PZ)	
Sat, Aug 02, 2025	<b>05:15 PM</b>	Sat, Aug 02, 2025	<b>05:00 PM</b>
Tokyo, JP (NRT)		Newark, NJ/New York, NY, US (EWR)	
Flight 3 of 6 UA1397		Class: United First (PZ)	
Sat, Aug 02, 2025	<b>07:53 PM</b>	Sat, Aug 02, 2025	<b>09:18 PM</b>
Newark, NJ/New York, NY, US (EWR)		Boston, MA, US (BOS)	
Flight 4 of 6 UA1833		Class: United Economy (W)	
Thu, Aug 07, 2025	<b>06:05 AM</b>	Thu, Aug 07, 2025	<b>07:27 AM</b>
Boston, MA, US (BOS)		Newark, NJ/New York, NY, US (EWR)	
Flight 5 of 6 UA79		Class: United Polaris business (PZ)	
Thu, Aug 07, 2025	<b>11:45 AM</b>	Fri, Aug 08, 2025	<b>02:30 PM</b>
Newark, NJ/New York, NY, US (EWR)		Tokyo, JP (NRT)	
Flight 6 of 6 UA855		Class: United Economy (W)	
Fri, Aug 08, 2025	<b>04:30 PM</b>	Fri, Aug 08, 2025	<b>09:15 PM</b>
Tokyo, JP (NRT)		Guam, GU, US (GUM)	

### Traveler Details

MATANANE/SABRINASALAS

eTicket number: **0163081020335**

Frequent Flyer: **UA-XXXXX016 Member**

Seats: **GUM-NRT ---  
NRT-EWR ---  
EWR-BOS ---  
BOS-EWR 08B  
EWR-NRT 10F  
NRT-GUM 14B  
BOS-GUM  
GUM-BOS**

Mileageplus Business First Upgrade Fee (0164317886863)

Mileageplus Business First Upgrade Fee (0164317886862)

### Purchase Summary

Method of payment:

**Check**

Date of purchase:

**Thu, Jul 03, 2025**

Airfare:	<b>2472.40</b>
Passenger Civil Aviation Security Service Fee:	<b>11.20</b>
Guam Inspection Service Charges:	<b>8.29</b>
U.S. Immigration User Fee:	<b>7.00</b>
Japan Passenger Security Service Charge:	<b>9.80</b>
Japan Passenger Service Facilities Charge:	<b>17.20</b>
U.S. Transportation Tax:	<b>22.90</b>
U.S. Transportation Tax:	<b>22.90</b>
U.S. APHIS User Fee:	<b>3.71</b>
U.S. Immigration User Fee:	<b>7.00</b>
U.S. Passenger Facility Charge:	<b>18.00</b>

Total Per Passenger: **2600.40 USD**

**Total: 2600.40 USD**

### Additional Purchase Summary

Method of payment:

**Visa ending in 9975**

Date of purchase:

**Wed, Jul 30, 2025**

Mileageplus Business First Upgrade Fee (Reference Number: 0164317886863): **550.00**

**Total: 550.00 USD**

### Additional Purchase Summary

Method of payment:

**Visa ending in 9975**

Date of purchase:

**Wed, Jul 30, 2025**

Mileageplus Business First Upgrade Fee (Reference Number: 0164317886862): **350.00**

**Total: 350.00 USD**

**GOVERNMENT OF GUAM  
I LIHESLATURAN GUÅHAN  
TRAVEL AND AUTHORIZATION REQUEST  
STANDING RULE NUMBER XXXVII**

1. TO: CHAIRPERSON, COMMITTEE ON RULES	2. FROM: COMMITTEE, MINORITY, ATTACHE, etc...	3. DATE:
Vice Speaker V. Anthony Ada	Office of Senator Sabrina Salas Matanane	7/1/2025

THE FOLLOWING TRAVEL IS:  REQUESTED  AUTHORIZED

4. NAME OF TRAVELER <b>SABRINA SALAS MATANANE</b>	5. TITLE OF TRAVELER <b>SENATOR</b>	6. CHARGE ACCOUNT NUMBER <b>6200</b>
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7. ITINERARY FROM: <b>Guam</b> TO: <b>Boston, Massachusetts</b>	8. LENGTH OF TRAVEL (Days) <b>7</b>	9. APPROXIMATE TIME & DATE DEPARTURE: <b>August 2, 2025   12:00pm</b> RETURN: <b>August 8, 2025   9:00pm</b>
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10. DESCRIBE PURPOSE OF TRAVEL:  
To Attend National Conference of State Legislatures (NCSL) Summit 2025 in Boston, Massachusetts.

11. MODE OF TRAVEL: <b>Air</b>	12. NAME OF TRAVEL AGENCY OR CARRIER: <b>United Airlines</b>
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13. AMOUNT OF TRAVEL ADVANCE REQUESTED: \$ **5,979.70**

14. ESTIMATED COST OF TRAVEL:

A. PER DIEM			
	<u>DAYS</u>	<u>RATE</u>	<u>AMOUNT</u>
First/Last Day 1.	<u>2</u>	\$ <u>89.70</u>	\$ <u>179.40</u>
M&IE 2.	<u>4</u>	\$ <u>119.60</u>	\$ <u>478.40</u>
Lodging 3.	<u>5</u>	\$ <u>378.30</u>	\$ <u>1,891.50</u>
B. Air Fare To: <b>Boston, Massachusetts</b>			\$ <u>2,675.40</u>
C. Miscellaneous: <b>Registration Fee</b>			\$ <u>755.00</u>
<b>TOTAL COST OF TRAVEL AUTHORIZATION:</b>		\$	\$ <u>5,979.70</u>

15. CERTIFICATION OF AVAILABILITY OF FUNDS

(booked through Travel Bag)

(paid to NCSL)

*PP [Signature]*

*[Signature]*  
16. SIGNATURE (REQUESTING SENATOR)

**Agnes A. Cruz, CFO**

17. TO TRAVELER, YOU ARE HEREBY AUTHORIZED TO PERFORM THE ABOVE DESCRIBED TRAVEL IN ACCORDANCE WITH PROVISIONS OF THE GUAM LEGISLATURE STANDING RULES XXXVII

*[Signature]* **7/3/2025**  
**Joann Camacho, Executive Director**



I LIHESLATURAN GUAHAN  
GUAM LEGISLATURE  
163 W Santo Papa, Hagåtña, Guam 96910

DATE: July 1, 2025

MEMORANDUM

TO: Chairperson-Committee on Rules  
VIA: EXECUTIVE DIRECTOR

FROM: Senator Sabrina Salas Matanane

SUBJECT: Travel Authorization Request

YOUR IMMEDIATE ATTENTION IN PROCESSING THIS TRAVEL REQUEST IS APPRECIATED.


  
\_\_\_\_\_  
Senator Sabrina Salas Matanane

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Chairperson-Committee on Rules

(✓) ACKNOWLEDGEMENT

DATE: 7/3/25

  
\_\_\_\_\_  
Vice Speaker, V. Anthony B. Ada  
Chairperson, Committee on Rules



I LIHESLATURAN GUÅHAN  
GUAM LEGISLATURE  
163 W Santo Papa, Hagåtña, Guam 96910

DATE: July 1, 2025

MEMORANDUM

TO: Vice Speaker V. Anthony Ada, Chairperson - Committee on Rules

VIA: Joann G. Camacho, Executive Director

FROM: Senator Sabrina Salas Matanane

SUBJECT: REQUEST THAT TRAVEL AUTHORIZATION PAPERS BE PROCESSED IMMEDIATELY BASED ON THE FOLLOWING INFORMATION:

1) NAME OF TRAVELER: Sabrina Salas Matanane

2) PURPOSE OF TRAVEL: To Attend the National Conference of State Legislatures (NCSL) Summit 2025 in Boston, Massachusetts.

3) APPROXIMATE DATE & TIME OF DEPARTURE: DATE: August 2, 2025 TIME: 12:00pm

4) APPROXIMATE DATE & TIME OF RETURN: DATE: August 8, 2025 TIME: 9:00pm

5) ITINERARY: GU -> NRT -> EWR-> BOS | BOS->EWR->NRT->GU

6) COMMITTEE / OFFICE TO BE CHARGED : GI Acct/Dept No. 06200-503

7) PER DIEM AUTHORIZED :

	Number of Days:	Rate:	Amount:
A) First/Last Day	A) <u>2</u>	A) \$ <u>89.70</u>	A) \$ <u>179.40</u>
B) M&IE	B) <u>4</u>	B) \$ <u>119.60</u>	B) \$ <u>478.40</u>
C) Lodging	C) <u>5</u>	C) \$ <u>378.30</u>	C) \$ <u>1,891.50</u>
<b>TOTAL:</b>			<b>\$ <u>2,549.30</u></b>


8) (A) NAME OF TRAVEL AGENCY/ AIRLINES: United Airlines / Travel Bag

8) (B) AMOUNT OF AIRFARE: \$2,675.40

9) MISCELLANEOUS ALLOWANCE: \$755.00 - Registration Fee

10) REQUESTED BY:  2 July 2025  
Senator Sabrina Salas Matanane Date

NOTE: PLEASE FILL IN ALL SPACES ABOVE.

CERTIFIED FUNDS AVAILABLE BY  DATE: 7/3/2025  
Agnes A. Cruz, Chief Fiscal Officer

APPROVED: 

DISAPPROVED: \_\_\_\_\_

 DATE: 7/3/25  
Vice Speaker V. Anthony Ada  
Chairperson, Committee on Rules



I LIHESLATURAN GUAHAN  
GUAM LEGISLATURE

163 W Chalan Santo Papa, Hagatna, Guam 96910

VENDOR NO: \_\_\_\_\_

Transmittal Request Order No: TA-2025-01  
Office of Senator Sabrina Salas Matanane

A. Request For:

Purchase Order Date: \_\_\_\_\_ P.O. No.: \_\_\_\_\_ Acct No.: \_\_\_\_\_  
Disencumber P.O./ Contract Date: \_\_\_\_\_ P.O./Contract No.: \_\_\_\_\_ Acct No.: \_\_\_\_\_

In Favor of: \_\_\_\_\_

	Qty	Unit of Measure	Unit	Unit Price	Amount
1					-
2					-
3					-
4					-
5					-
6					-
7					-
<b>Total</b>					<b>\$ -</b>

GUAM LEGISLATURE  
FISCAL OFFICE

JUL 03 2025

TIME 10:56 AM MIAMI IPM

RECEIVED BY \_\_\_\_\_

If more space is required, list separately and attach to this form

For Delivery to: \_\_\_\_\_

B. Request For Payment:

Purchase Order Date: \_\_\_\_\_ Voucher No.: \_\_\_\_\_ Acct No.: \_\_\_\_\_  
Direct Payment Date: \_\_\_\_\_ Voucher No.: \_\_\_\_\_ Acct No.: \_\_\_\_\_

Payable to: \_\_\_\_\_

Note: 8 Invoices per TRO	Amount	Invoice Number	Amount
1.)	_____	5.)	_____
2.)	_____	6.)	_____
3.)	_____	7.)	_____
4.)	_____	8.)	_____
		<b>Total</b>	<b>\$ -</b>

Purpose: \_\_\_\_\_

C.

Travel Authorization : Date: 7/1/2025 T/A No.: 2538TA007 Acct No.: 06200

Name of Traveler: SABRINA SALAS MATANANE Title: SENATOR

Itinerary: Fr: Guam To: Boston, Massachusetts Days: 7

Purpose of Travel: To Attend National Conference of State Legislatures (NCSL) Summit 2025 in Boston, Massachusetts. AMOUNT OF TA: \$ 5,979.70

Mode of Travel: Air Name of Travel Agency or Carrier: United/Travel Bag

Amount of Travel Advanced Requested: \$ 5,979.70 Date of Departure: 8/2/2025 Return Date: 8/8/2025

D. Request For Transfer:

Date: \_\_\_\_\_

From Account No.: \_\_\_\_\_ To Account No.: \_\_\_\_\_ Amount: \_\_\_\_\_

Alfonso Canales  
Certified Funds Available

7/3/2025  
DATE

[Signature]  
AUTHORIZED SIGNATURE

2 July 2025  
DATE

TRAVEL BAG, INC.  
215 E CHALAN SANTO PAPA STREET STE 108D  
HAGATNA 96910-5202  
GU  
TELEPHONE: 671 472-2653

INVOICE 0000060140  
DATE 03JULY25

MATANANE/SABRINA SALAS

GUAM LEGISLATURE  
TA NO. 2538TA007

SERVICE DATE FROM TO DEPART ARRIVE

UNITED AIRLINES - UA 864

02AUG GUAM TOKYO 100P 355P  
SATURDAY A.B WON PAT IN NARITA INTL  
U ECONOMY TERMINAL 1  
MEAL NON STOP  
RESERVATION CONFIRMED 3:55 DURATION  
AIRCRAFT: BOEING 737-800

UNITED AIRLINES - UA 78

02AUG TOKYO NEWARK NJ 515P 500P  
SATURDAY NARITA INTL NEWARK LIBERTY  
U ECONOMY TERMINAL 1 TERMINAL B  
MEAL NON STOP  
RESERVATION CONFIRMED 12:45 DURATION  
AIRCRAFT: BOEING 787-9

UNITED AIRLINES - UA 1397

02AUG NEWARK NJ BOSTON MA 753P 918P  
SATURDAY NEWARK LIBERTY EDWARD L LOGAN  
U ECONOMY TERMINAL A TERMINAL B  
NON STOP  
RESERVATION CONFIRMED 1:25 DURATION  
AIRCRAFT: AIRBUS A319

UNITED AIRLINES - UA 515

07AUG BOSTON MA NEWARK NJ 839A 959A  
THURSDAY EDWARD L LOGAN NEWARK LIBERTY  
W ECONOMY TERMINAL B TERMINAL A  
NON STOP  
RESERVATION CONFIRMED 1:20 DURATION  
AIRCRAFT: BOEING 737 MAX 9

UNITED AIRLINES - UA 79

07AUG NEWARK NJ TOKYO 1145A 230P  
THURSDAY NEWARK LIBERTY NARITA INTL 08AUG  
W ECONOMY TERMINAL C TERMINAL 1  
MEAL NON STOP  
RESERVATION CONFIRMED 13:45 DURATION  
AIRCRAFT: BOEING 787-9

UNITED AIRLINES - UA 865

08AUG TOKYO GUAM 430P 915P

RESERVATION CONFIRMED  
AIRCRAFT: BOEING 737-800

3:45 DURATION

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AIR FARE	2209.00
TAXES AND AIRLINE IMPOSED FEES:	391.40
AIR TOTAL USD	2600.40
SERVICE FEE	75.00
INVOICE TOTAL:USD	2675.40

PAYMENT: CHECK

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RESERVATION NUMBER(S) UA/BRDSNF

ETKT:UA 016 3081020335-36 MATANANE/SABRINA SALAS

CLICK THE FOLLOWING LINK TO ACCESS YOUR ONLINE ITINERARY:

[WWW.CHECKMYTRIP.COM/CMTSERVLET?R=FVWUWS&L=US&N=MATANANE](http://WWW.CHECKMYTRIP.COM/CMTSERVLET?R=FVWUWS&L=US&N=MATANANE)

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.  
CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:

[HTTPS://BAGS.AMADEUS.COM?R=FVWUWS&N=MATANANE](https://BAGS.AMADEUS.COM?R=FVWUWS&N=MATANANE)

# Your trip

Booking ref: **FVWUWS** [CheckMyTrip\\_App](#)  
Document Issue Date: **02 July 2025**

<b>Traveler</b>	<b>John Gerald Mafnas</b> <b>Sabrina Salas Matanane</b>	<b>Agency</b>	<b>TRAVEL BAG, INC.</b> <b>215 E CHALAN SANTO PAPA STREET</b> <b>STE 108D</b> <b>HAGATNA 96910-5202</b>
		<b>Telephone</b>	<b>671 472-2653</b>
		<b>Email</b>	<b>travel.bag@yahoo.com</b>
		<b>Website</b>	<b>12559747</b>



Try **CheckMyTrip**,  
your free digital travel assistant



## Saturday 02 August 2025



### United Airlines UA 864



[Check-in](#)

<b>Departure</b>	<b>02 August 01:00 PM</b>	<b>Guam, (A.B Won Pat Intl) (+)</b>	
<b>Arrival</b>	<b>02 August 03:55 PM</b>	<b>Tokyo, (Narita Intl) (+)</b>	<b>Terminal: 1</b>
<b>Duration</b>		<b>03:55 (Non stop)</b>	
<b>Booking status</b>		<b>Confirmed</b>	
<b>Class</b>		<b>Economy (U)</b>	
<b>Equipment</b>		<b>BOEING 737-800</b>	
<b>Flight meal</b>		<b>Meal</b>	

## Saturday 02 August 2025



### United Airlines UA 078



[Check-in](#)

<b>Departure</b>	<b>02 August 05:15 PM</b>	<b>Tokyo, (Narita Intl) (+)</b>	<b>Terminal: 1</b>
<b>Arrival</b>	<b>02 August 05:00 PM</b>	<b>Newark, (Newark Liberty Intl) (+)</b>	<b>Terminal: B</b>
<b>Duration</b>		<b>12:45 (Non stop)</b>	
<b>Booking status</b>		<b>Confirmed</b>	
<b>Class</b>		<b>Economy (U)</b>	
<b>Equipment</b>		<b>BOEING 787-9</b>	
<b>Flight meal</b>		<b>Meal</b>	

## Saturday 02 August 2025



### United Airlines UA 1397



[Check-in](#)

<b>Departure</b>	<b>02 August 07:53 PM</b>	<b>Newark, (Newark Liberty Intl) (+)</b>	<b>Terminal: A</b>
<b>Arrival</b>	<b>02 August 09:18 PM</b>	<b>Boston, (Edward L Logan Intl) (+)</b>	<b>Terminal: B</b>
<b>Duration</b>		<b>01:25 (Non stop)</b>	
<b>Booking status</b>		<b>Confirmed</b>	
<b>Class</b>		<b>Economy (U)</b>	
<b>Equipment</b>		<b>AIRBUS A319</b>	
<b>Flight meal</b>		<b>No meal service</b>	

## Thursday 07 August 2025



### United Airlines UA 515



Check-in

**Departure** 07 August 08:39 AM  
**Arrival** 07 August 09:59 AM  
 Duration  
 Booking status  
 Class  
 Equipment  
 Flight meal

**Boston, (Edward L Logan Intl) (+)**  
**Newark, (Newark Liberty Intl) (+)**  
 01:20 (Non stop)  
 Confirmed  
 Economy (W)  
 BOEING 737 MAX 9  
 No meal service

**Terminal: B**  
**Terminal: A**

Thursday 07 August 2025



### United Airlines UA 079



Check-in

**Departure** 07 August 11:45 AM  
**Arrival** 08 August 02:30 PM  
 Duration  
 Booking status  
 Class  
 Equipment  
 Flight meal

**Newark, (Newark Liberty Intl) (+)**  
**Tokyo, (Narita Intl) (+)**  
 13:45 (Non stop)  
 Confirmed  
 Economy (W)  
 BOEING 787-9  
 Meal

**Terminal: C**  
**Terminal: 1**

Friday 08 August 2025



### United Airlines UA 865



Check-in

**Departure** 08 August 04:30 PM  
**Arrival** 08 August 09:15 PM  
 Duration  
 Booking status  
 Class  
 Equipment  
 Flight meal

**Tokyo, (Narita Intl) (+)**  
**Guam, (A.B Won Pat Intl) (+)**  
 03:45 (Non stop)  
 Confirmed  
 Economy (W)  
 BOEING 737-800  
 Meal

**Terminal: 1**

#### General Information

**RESTRICTED FARE INCL.AGENCY FEE \$2675.40 PER PERSON**  
**LAST TICKET DATE JULY 03**  
**NONREFUNDABLE/ZERO VALUE IF NO-SHOW/NO CHANGE PENALTY**  
**VALID PASSPORT REQUIRED**

#### Ecological information

Calculated average CO2 emission is 1,406.97 kg/person  
 Source: ICAO Carbon Emissions Calculator  
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

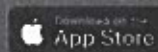
#### Airline Booking Reference(s)

UA (United Airlines): BRDSNF

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage).



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# FY 2025 per diem rates for Boston, Massachusetts

Change fiscal year: or [New search](#)

## Daily lodging rates (excluding taxes) | October 2024 - September 2025

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boston / Cambridge	Suffolk, city of Cambridge	\$349	\$209	\$209	\$209	\$209	\$291	\$291	\$291	\$291	\$291	\$291	\$349

## Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Boston / Cambridge	Suffolk, city of Cambridge	\$92	\$23	\$26	\$38	\$5	\$69.00

### Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Per diem highlights](#)

### Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

### Related topics

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

[Glossary](#)



Acknowledgement

Thank you for registering for the 2025 NCSL Legislative Summit in Boston. We look forward to seeing you Aug. 4-6 for the nation's largest bipartisan gathering of legislators and legislative staff! Stay tuned for more information about the event and get insider tips and updates when you follow NCSL on social media and use the hashtag #NCSLSummit.

See below for important information about hotel reservations. By registering for this event you acknowledge NCSL's event cancellation policy (https://www.ncsl.org/events/2025-summit/pricing-registration-and-housing), code of conduct, privacy and health and safety policies (https://www.ncsl.org/resources/details/ncsl-meeting-code-of-conduct).

Meeting Location
Boston Convention and Exhibition Center
415 Summer St
Boston, MA 02210

Meeting Dates
Aug. 4-6, 2025

To Book a Hotel Room
The below hotel reservation link is unique to your registration and is required to reserve your hotel at the discounted NCSL rate.

Table with 5 columns: Attendee Name, Confirmation Ref, Type, Price, Housing Link where Applicable. Row 1: Sabrina Salas Matanane, 000343229, State Legislator, \$755.00, https://housing.conferencedirect.com/1B9qNShhJU2qen1-U\_1X1g/?reference#a1SOo000006(OJ)

Order Created by: Sabrina Salas Matanane
Email: office.senatorbri@guamlegislature.gov

Sales Order Number: 000167109

Tips for Booking a Hotel Room

Rooms are available on a first-come, first-served basis, so book yours today! The hotel reservation deadline is July 10, 2025, but rooms may sell out prior to that date.

You may only reserve one hotel room per attendee. To best serve attendees' needs, NCSL may cancel a hotel reservation that does not match an active event registration.

If you are unable to make your reservation now, save this confirmation email. The link below can be used later to access the NCSL Legislative Summit housing site.

Hotel Reservation Cancellation Policy

NCSL's housing partner, ConferenceDirect, will charge a \$30 cancellation fee for room cancellations regardless of when the reservation is made. Should you cancel, this charge will appear on your credit card statement as "ConferenceDirect LLC." Cancellations made directly with the hotel will also incur this fee. If you have any questions, please contact events@ncsl.org (mailto:events@ncsl.org).

For questions regarding housing:
U.S. attendees call ConferenceDirect at 866-413-5153
International attendees call 801-212-9750

Email NCSL@conferencedirect.com (mailto:NCSL@conferencedirect.com)

Registration Updates and Accommodations

To make any updates to your registration such as dietary requests or badge information, or to request accommodations, please log in to your NCSL account (https://www.ncslcommunities.org/engage/s/) or email events@ncsl.org (mailto:events@ncsl.org). For more information and to view deadlines for making updates and requests, visit https://www.ncsl.org/events/2025-summit/pricing-registration-and-housing (https://www.ncsl.org/events/2025-summit/pricing-registration-and-housing).

For questions regarding your registration, email registration@ncsl.org (mailto:registration@ncsl.org).



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## Featured Sessions

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Search:

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Monday, August 4 ▼

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Session Name	Time/Room
<a href="#">+</a> Unpack Your First Term: A New Legislators' Roundtable	Monday, Aug. 4   4:00 PM-5:00 PM
<a href="#">+</a> Where History Draws a Crowd	Monday, Aug. 4   4:00 PM-5:00 PM
<a href="#">+</a> Opening Celebration at TD Garden	Monday, Aug. 4   7:00 PM-9:00 PM
<input type="checkbox"/>	

<p><b>+</b> Natural Resources, Energy &amp; Environment Standing Committee Business Meeting</p>	<p>Monday, Aug. 4   2:45 PM-3:45 PM</p>
<p><b>+</b> State Budgets 2025: Time to Tighten the Belt?</p>	<p>Monday, Aug. 4   2:45 PM-3:45 PM</p>
<p><b>+</b> Stop the Scam: Foiling Financial Fraud</p>	<p>Monday, Aug. 4   2:45 PM-3:45 PM</p>
<p><b>+</b> Federal Update: Rapid Fire</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>
<p><b>+</b> Foreign Influence in State Politics</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>
<p><b>+</b> Legislative Staff University</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>
<p><b>+</b> Preparing Students for the Workforce</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>
<p><b>+</b> Taking the Lead: Women in Power</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>
<p><b>+</b> The ABCs of THCs: The Cannabinoid Conundrum</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>
<p><b>+</b> The Road to Surface Transportation Funding</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>
<p><b>+</b> The Tech Effect: What It Does to Kids</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>
<p><b>+</b> The Weakest Links: Strengthening Cybersecurity for the Energy Supply Chain</p>	<p>Monday, Aug. 4   4:00 PM-5:00 PM</p>



Session Name	Time/Room
+ Putting the Brakes on Speed Demons	Monday, Aug. 4   1:15 PM-2:15 PM
+ Rock and a Hard Place: Navigating Medicaid Budgets	Monday, Aug. 4   1:15 PM-2:15 PM
+ Safer States: Shoring Up the Public Safety Workforce	Monday, Aug. 4   1:15 PM-2:15 PM
+ State of Emergency: Bracing for Extreme Weather Costs	Monday, Aug. 4   1:15 PM-2:15 PM
+ The Civics Education Game	Monday, Aug. 4   1:15 PM-2:15 PM
+ Walking the Tightrope: AI's Risks and Rewards	Monday, Aug. 4   1:15 PM-2:15 PM
+ A Debate on Tariffs, Free Markets and the Future of U.S. Trade Policy	Monday, Aug. 4   2:45 PM-3:45 PM
+ AI Use Inside the Legislature: What's the Latest?	Monday, Aug. 4   2:45 PM-3:45 PM
+ Civility: The Secret Legislative Sauce	Monday, Aug. 4   2:45 PM-3:45 PM
+ Family First at 5: Progress, Pitfalls and Paths Forward	Monday, Aug. 4   2:45 PM-3:45 PM
+ Health Standing Committee Business Meeting	Monday, Aug. 4   2:45 PM-3:45 PM
+ Looking Back, Moving Forward: Legislative Staffing Patterns	Monday, Aug. 4   2:45 PM-3:45 PM
+ Mastering the 3 Rs: Bipartisan Strategies to Improving State Education System	Monday, Aug. 4   2:45 PM-3:45 PM

+ Secrets from Journalists: How to Write Anything Better	Monday, Aug. 4   11:00 AM-12:00 PM
+ Tariffs: The Impact at Home and Abroad	Monday, Aug. 4   11:00 AM-12:00 PM
+ The Brave New World of College Athletics	Monday, Aug. 4   11:00 AM-12:00 PM
+ The Road Out of the Red: Smart Strategies for Transportation Infrastructure	Monday, Aug. 4   11:00 AM-12:00 PM
+ Lawn on D Lunch	Monday, Aug. 4   12:00 PM-1:00 PM
+ Notable Document Awards Ceremony and Lunch	Monday, Aug. 4   12:00 PM-1:00 PM
+ A Capitol Conversation: Preserving a Legislative Legacy	Monday, Aug. 4   1:15 PM-2:15 PM
+ Beyond the Reactor: State Roles in the Nuclear Cycle	Monday, Aug. 4   1:15 PM-2:15 PM
+ Education Standing Committee Business Meeting	Monday, Aug. 4   1:15 PM-2:15 PM
+ Elections and Redistricting Standing Committee Business Meeting	Monday, Aug. 4   1:15 PM-2:15 PM
+ From Coins to Code: Shaping the Future of Cryptocurrency	Monday, Aug. 4   1:15 PM-2:15 PM
+ How to Have Hard Conversations	Monday, Aug. 4   1:15 PM-2:15 PM

Session Name	Time/Room
+ Meditation Room	Monday, Aug. 4   7:30 AM-5:00 PM
+ Registration	Monday, Aug. 4   7:30 AM-5:00 PM
+ Legislative Staff Nominating Committee Meeting	Monday, Aug. 4   8:00 AM-5:00 PM
+ Legislator Nominating Committee Meeting	Monday, Aug. 4   8:00 AM-5:00 PM
+ State Meet-and-Greets	Monday, Aug. 4   8:00 AM-8:45 AM
+ Opening General Session	Monday, Aug. 4   9:00 AM-10:30 AM
+ 1975: The Birth of NCSL	Monday, Aug. 4   11:00 AM-12:00 PM
+ Agency Oversight: Getting It Right	Monday, Aug. 4   11:00 AM-12:00 PM
+ Law and Public Safety Standing Committee Business Meeting	Monday, Aug. 4   11:00 AM-12:00 PM
+ Meetings and Readings and Customs, Oh My!	Monday, Aug. 4   11:00 AM-12:00 PM
+ Navigating the Now: Key Trends in Health Policy	Monday, Aug. 4   11:00 AM-12:00 PM
+ Refresh for Results: Getting the Vote Quicker	Monday, Aug. 4   11:00 AM-12:00 PM
+ Revolutionizing the Future: The Impact of Robotics and AI	Monday, Aug. 4   11:00 AM-12:00 PM

## Featured Sessions

Expand for details ▼

Filter sessions by entering a keyword, choosing a track or selecting a date.

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Search:

[All Tracks] ▼

Tuesday, August 5 ▼

[clear all filters] (#clear)

[expand all] (#collapse)

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Session Name	Time/Room
+ General Session: The Challenge of Change	Tuesday, Aug. 5   4:00 PM-5:00 PM
+ Massachusetts Night	Tuesday, Aug. 5   5:30 PM-8:30 PM



<p><b>+</b> Exhibit Hall Learning Hub: Beyond the Diamond: Baseball's Policy Priorities</p>	<p>Tuesday, Aug. 5   2:15 PM-2:45 PM</p>
<p><b>+</b> 50 Years in 50 Minutes: Legislative Trivia Time</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> Banking, Financial Services, and Insurance Standing Committee Business Meeting</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> Children, Families &amp; Human Services Standing Committee Business Meeting</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> Investing in the Wild: The North American Model</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> Life Success: The Impact of Early Learning, Afterschool and Community Schools</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> Make it Count: Getting the Most Out of a Session</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> NALFO Business Meeting</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> Today's Hottest Election Topic: Citizenship and Voting</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> Universal Broadband Access: The Path Forward</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> Unretirement: Rethinking Work in the Age of Longevity</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>
<p><b>+</b> What Works to Keep Youth Out of Trouble</p>	<p>Tuesday, Aug. 5   2:45 PM-3:45 PM</p>



Session Name	Time/Room
+ Behind the Scenes: Massachusetts State House Tour and Roundtable	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Behind the Scenes: The State Library of Massachusetts Tour	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Budgets and Revenue Standing Committee Business Meeting	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Higher Ed: A Value Proposition	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Labor Economic Development Standing Committee Business Meeting	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Let's Make It Clear: Precision in Communication	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Ponderous Permits: Reforming the Process	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Redistricting: A Mid-Decade Review	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Soaring Rents: A Policy Balancing Act	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ The Supreme Court: Unpacking the Impact	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Up, Up and Away: The Air Mobility Revolution	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Women's Network Policy Roundtables	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Exhibit Hall Learning Hub: Sustainable Solutions for Power & Mobility	Tuesday, Aug. 5   1:30 PM-2:00 PM

+ Spotlight on Housing: Innovative Answers to a Growing Crisis	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ State Action on Education Choice	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ Technology and Communications Standing Committee Business Meeting	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ Then and Now: The Evolution of U.S. Economic Development	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ Transportation Standing Committee Business Meeting	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ Voting in the Military: Stories from the Field	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ When Science Met Policy: A Fabulous Fellowship	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ Exhibit Hall Lunch	Tuesday, Aug. 5   12:00 PM-1:00 PM
+ Exhibit Hall Learning Hub: Keep a Roof Over Your Head	Tuesday, Aug. 5   12:45 PM-1:15 PM
+ AI and the Grid: A Love-Hate Relationship	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ Around the State House and Roundtable with LSPA	Tuesday, Aug. 5   1:15 PM-2:15 PM
+ ASLCS Executive Committee Meeting	Tuesday, Aug. 5   1:15 PM-2:15 PM



Session Name	Time/Room
+ Fun Run	Tuesday, Aug. 5   6:30 AM-8:00 AM
+ Census Conversation	Tuesday, Aug. 5   7:45 AM-8:45 AM
+ Meditation Room	Tuesday, Aug. 5   8:30 AM-5:00 PM
+ Registration	Tuesday, Aug. 5   8:30 AM-5:00 PM
+ Exhibit Hall Open	Tuesday, Aug. 5   10:00 AM-4:00 PM
+ Grand Opening: Time to Hit the Hall	Tuesday, Aug. 5   10:00 AM-11:00 AM
+ Exhibit Hall Learning Hub: Celebrating 50 years of Cutting-Edge Cures and Policy Progress	Tuesday, Aug. 5   10:30 AM-11:00 AM
+ Boosting the Base: State Support for the Military	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ Exhibit Hall Learning Hub: Floods, Fires and Wind: Leading in the Era of Extreme Weather	Tuesday, Aug. 5   11:15 AM-11:45 AM
+ Homeowners' Insurance: Can You Get It?	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ How to Use NCSL's 50-State Bill Info Service and Databases	Tuesday, Aug. 5   11:15 AM-12:00 PM
+ Salute to Legislative Staff Session and Lunch	Tuesday, Aug. 5   11:15 AM-1:00 PM
+ Self-Care: Mission Critical	Tuesday, Aug. 5   11:15 AM-12:00 PM

+ The Recipe for Resilience	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ Unlocking Blockchain: Government and the Digital Transformation	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ Who You Gonna Call? Coordinating Crisis Response Systems	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ Exhibit Hall Learning Hub: Don't Let Your State Get Left Behind!	Wednesday, Aug. 6   10:45 AM-11:15 AM
+ Ballot Measures as Barometers	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ Building Resilience, Feeling Safe: A Guide for Women Legislators	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ Carbon Capture: What's Next?	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ Leading In an Infinite Game	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ Let Me Run This by My Attorney First	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ Navigating Uncertainty: Global Approaches to Trade and Economic Cooperation	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ PL8S 101: Why License Plates Really Matter	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ Spotlight on Education in Massachusetts	Wednesday, Aug. 6   11:15 AM-12:00 PM



Session Name	Time/Room
+ Senior Staff Director Breakfast	Wednesday, Aug. 6   8:00 AM-9:00 AM
+ Meditation Room	Wednesday, Aug. 6   8:30 AM-3:00 PM
+ Registration	Wednesday, Aug. 6   8:30 AM-3:00 PM
+ Exhibit Hall Breakfast	Wednesday, Aug. 6   9:00 AM-9:45 AM
+ Exhibit Hall Open	Wednesday, Aug. 6   9:00 AM-2:00 PM
+ Building Bridges: 50 Years of NCSL's Global Partnerships	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ Exhibit Hall Learning Hub: Solving the Housing Crisis with Property Rights and Local Control	Wednesday, Aug. 6   10:00 AM-10:30 AM
+ Federalism in Action: States' Role in Our Constitutional Framework	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ How to Use NCSL's 50-State Bill Info Service and Databases	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ Notes and Bolts: Great Legislative Decision-Making Tools	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ Soaring Home Values: A Taxing Dilemma	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ The Parent Trap: Child Care Out of Reach	Wednesday, Aug. 6   10:00 AM-10:45 AM
+ The PFAS Puzzle: Putting the Pieces Together	Wednesday, Aug. 6   10:00 AM-10:45 AM

Session Name	Time/Room
+ The Evolving Overdose Crisis: Strategies and Solutions	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ What the Latest Federal Tech Legislation Means for States	Wednesday, Aug. 6   11:15 AM-12:00 PM
+ Exhibit Hall Lunch	Wednesday, Aug. 6   12:15 PM-1:15 PM
+ For Legislators Only: Democratic Lunch	Wednesday, Aug. 6   12:15 PM-1:15 PM
+ For Legislators Only: Republican Lunch	Wednesday, Aug. 6   12:15 PM-1:15 PM
+ Legislative Staff Lunch	Wednesday, Aug. 6   12:15 PM-1:15 PM
+ NCSL Business Meeting	Wednesday, Aug. 6   1:30 PM-3:00 PM
+ General Session	Wednesday, Aug. 6   3:15 PM-4:30 PM
+ Closing Concert at Leader Bank Pavilion	Wednesday, Aug. 6   6:30 PM-9:00 PM



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2538TA006A	7/3/2025		2,675.40	0.00	2,675.40
2538TA007A	7/3/2025		2,675.40	0.00	2,675.40
TOTAL >			5,350.80	0.00	5,350.80

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2538TA006A	7/3/2025		2,675.40	0.00	2,675.40
2538TA007A	7/3/2025		2,675.40	0.00	2,675.40
TOTAL >			5,350.80	0.00	5,350.80